

# Police Clearance Certificate - PCC

## GENERAL INFORMATION

This certificate is issued by the Embassy of India to certify that the applicant has no criminal charges pending in India. **Please ensure you select the correct purpose for your application.** The Police Clearance Certificate may be required for the following purposes:

- Conversion of driving licence
- Emigration to other countries
- Work or business permit
- Nationality application

1. Photo AND tips to edit and upload photo see bottom)
2. Upload a scanned copy of the signature (mandatory) and
3. Upload all other relevant documents directly (mandatory),
4. Kindly provide a mobile number based in India for verification purposes, rather than the Indian mobile number the applicant is currently using in Luxembourg.

**Apply through the new Global Passport Seva 2.0 portal:**

<https://mportal.passportindia.gov.in/gpsp/>

**Step 1:** Complete the Online PCC Application Form by using the portal (Do not forget to upload ICAO compliant photo (see bottom), signature and documents)

Step 2. Take the printout of the completed online PCC application, book an appointment and submit it at the Luxembourg consulate. Print out should be in a portrait mode. Signature impression of applicant should be on first and last page.

PLEASE VISIT Indian Embassy Brussels Website, choose the relevant service, tick the boxes, take a printout sign and bring it along with application to the counter - <https://indianembassybrussels.gov.in/checklist.php>

Fill the Miscellaneous form for Indian nationals –

<https://indianembassybrussels.gov.in/pdf/Misc%20service%20Form%20for%20Indian%20nationals.pdf>

## GENERAL GUIDANCE

1. All Luxembourg residents are requested to choose Belgium and Brussels as their mission.
2. If you have lived in another country and applied for or renewed your passport there, the system automatically selects the last country of residence. In such cases, please use a different email ID to apply and select Belgium – Brussels as the mission
3. Self-attested Photocopy of Indian passport – Original should be shown at the counter.
4. Self-attested Photocopy of the Luxembourg Resident card (both sides). Original to be shown at the counter.
5. 2 ICAO complaint photos, 2x2 inch (51x51 mm) size to be submitted at the counter.
6. Copy of the Certificate the residence of Luxembourg.

## **PCC for Foreign Nationals**

Foreigners and OCI card holders who have previously lived in India may also on occasion apply for PCC for obtaining visas for certain other countries which require such documentation.

### **Fill the Miscellaneous form for foreign nationals – and personal particulars form**

<https://www.indianembassybrussels.gov.in/pdf/Misc%20service%20%20Form%20for%20foreign%20nationals%20&%20companies.pdf>

[Personal Particulars Forms.pdf](#)

1. All Luxembourg residents are requested to choose Belgium and Brussels as their mission.
2. Paper application form will be provided at the consulate.
3. Self-attested Photocopy of current passport – Original should be shown at the counter.
4. Self-attested Photocopy of the Luxembourg Resident card (both sides). Original to be shown at the counter.
5. 2 ICAO complaint photos, 2x2 inch (51x51 mm) size to be submitted at the counter.
6. Copy of the Certificate the residence of Luxembourg.

#### **FEE:**

€ 20 + € 2(ICWF surcharge)

**Prescribed Fee Plus € 15 Courier charges apply**